

# ***FINE ART STARTS'* ART EXPLORATION SUMMER CAMP 2010**

## **EMERGENCY CONTACT AND CHILD RELEASE AUTHORIZATION**



Information may be added at any time. If information needs to be changed/updated, completion of a new form is required.

Student's Name	M/F	Date of Birth	Age at Time of Camp
Allergies/Special Requests			
Address			
Parent/Guardian 1	Home Phone	Cell Phone	
Employer	Email Address	Work Phone	
Parent/Guardian 2	Home Phone	Cell Phone	
Employer	Email Address	Work Phone	

**List a minimum of two (2) additional authorized pick up people (including second parent/guardian):  
I.D. may be required at time of pick-up.**

1. Name \_\_\_\_\_ Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
Address \_\_\_\_\_  
Relationship to Child \_\_\_\_\_

2. Name \_\_\_\_\_ Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
Address \_\_\_\_\_  
Relationship to Child \_\_\_\_\_

3. Name \_\_\_\_\_ Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
Address \_\_\_\_\_  
Relationship to Child \_\_\_\_\_

### **MEDICAL RELEASE**

Doctor's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

I give permission to Fine Art Starts to make whatever emergency (ie: first aid, disaster evacuation) measures are judged necessary for the care and protection of my child while under the supervision of Fine Art Starts Staff.

In cases of a medical emergency, I understand that my child will be transported at my expense to \_\_\_\_\_ by the local emergency unit for treatment if the local emergency resource (police, rescue squad) deem it necessary.

It is understood that in rare medical situations the staff will need to contact the local emergency resource before the parent, child's physician and/or other adult acting on the parent's behalf.

### **Emergency Medical Information**

Drug allergies/Special Medication Needs \_\_\_\_\_

Chronic Diseases/Other Health Problems \_\_\_\_\_

Insurance Coverage \_\_\_\_\_

Parent's Signature

Date

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**SPECIAL REQUEST AND SUPPLEMENTAL FORM**



Information may be added at any time. If information needs to be changed or updated, completion of a new form is required.

Student's Name	Please group my child with his/her friend(s) named:
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Please specify here if you have any special requests, concerns, or feel we must be aware of anything specific about your child, his/her personality, health, or particular artistic goals which they may not impart to us themselves:

My child is looking forward to:

My child will be disappointed if he/she doesn't get to:

Yes  No I agree that pictures taken during program hours may be used for future Fine Art Starts promotional purposes (*without* any mention of students names/private information, etc.)

Yes  No I agree my child is not allergic to sunscreen and will come with it already applied, if necessary.

**REFUND AND CANCELLATION POLICY**

When you registered, you initialed that you understood your non-refundable \$50. Registration Fee held your child's space in camp and goes towards your full tuition payment due on your child's first day of his/her registered camp week. If you notify us of changes on or before the Monday prior to your registered week, your Registration Fee is transferable to another future camp session at any location *this summer only*.. If you notify us of changes after the Monday prior to your camp week, your Registration Fee is not transferable nor (in either case) refundable. Sorry, no refunds or make up days for missed camp days.

**ARTWORK PICK-UP POLICY**

All art work must be picked-up no later than 3 weeks from the last day of your camp week (except clay work...which is 3 months or less). Fine Art Starts is not responsible for keeping or storing artwork left longer than 3 weeks from session attended. Clay students will be contacted by email when it is ready for pick-up.

I have fully read and understand Fine Art Starts' Refund and Cancellation and Artwork Pick-up Policies above. I certify that all of my filled-in information above is complete and true.

Parent's Signature	Date
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Who may we thank for referring you to us?

- The Oregonian
- Metro Parent
- Referred by a Friend\_\_\_\_\_
- Radio
- Phone Book

My child's school or newsletter:

- 
- Library\_\_\_\_\_
- Other\_\_\_\_\_

To complete and return on the first day of camp, along with Emergency Forms

Dear Parent:

Fine Art Starts is a member of Artsonia.com ([www.artsonia.com](http://www.artsonia.com)), the largest online student art museum. You may view our current student gallery by going to the Artsonia website and entering our school name: Fine Art Starts. Artsonia showcases artwork from thousands of schools around the world. Artsonia's goals are to develop students' pride and self-esteem, increase their multicultural understanding through art and involve parents and relatives in student education and accomplishments.

In accordance with our policy, we are writing you to seek your permission for creating an e-portfolio for your child to showcase his/her artwork on our art school's web gallery on Artsonia. The permission will cover their tenure at our school.

Please read the note below, sign this form and return it to me so that I may publish your child's artwork. This is a unique, safe and exciting educational opportunity for the students.

Comments on your child's artwork: One of the most exciting features about being published on Artsonia's Art Museum is that friends and family can leave a nice comment for the artist and become a fan club member of the artist.

As a security feature, Artsonia requires the parent to pre-approve all comments before they are posted on the website. This is one of many examples of how important your child's safety and privacy are to Artsonia.

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**Parental Permission Form:**

I give my permission to display my child's artwork on Artsonia, in accordance with Artsonia's terms and conditions of use\*\*\*.

I understand that Artsonia preserves students' privacy and anonymity by listing the artwork only under the student's first name and a number – last names are never revealed. I also understand that Artsonia will only display comments on student artwork with parental permission, and therefore grant Artsonia permission to email notifications to me when new comments are available for review. NOTE: This permission will cover the entire tenure of my child at the art school.

\*\*\* Complete details on Artsonia's terms and conditions can be found at [www.artsonia.com/terms](http://www.artsonia.com/terms).

Student's \_\_\_\_\_

Name:

Student's Grade: \_\_\_\_\_

Parent's \_\_\_\_\_

Name:

Relationship: \_\_\_\_\_

Email \_\_\_\_\_

Address: Emails are required for parents to approve comments posted on the website. Artsonia will never sell or share your email address with anyone, nor will they contact you on behalf of other companies. If you do not have an email address, you may leave this field blank, but your child's artwork will not have comments displayed.

Parent \_\_\_\_\_

Signature:

Today's Date: \_\_\_\_\_

**Volunteers!** Publishing student artwork online is a time-consuming project for the teacher. If you are familiar with digital cameras and would like to help the teacher, please check below:

**Yes**, I would like to volunteer and help with this exciting project. Call me at \_\_\_\_\_

# FINE ART STARTS' ART EXPLORATION SUMMER CAMP 2010

**Orientation Information to READ and KEEP.**  
**Please print and keep for your reference.**



**Forms to Return to us:** Medical Form (above, p.1 & 2) must be completed before children can be admitted to camp, and Artsonia Release (above, p.3). Please bring your forms with you on the first day of your camp week. Campers will not be admitted without a completed form. If you forget or lose your form, please be prepared to arrive at least 15 minutes before your scheduled camp time on Monday of your child's camp week to fill out paperwork on location.

**To Contact Us During Camp Hours:** To immediately reach us during camp hours, please use the phone numbers below. Please let the receptionist know if your call is urgent. If you leave a voice message or your call is not urgent, it will be returned between 4-5pm.

**Confirmation Calls:** You will NOT receive a confirmation call prior to your registered camp week unless we have questions for you regarding your registration or if the camp is full. Please call us to reserve early arrival/late pick up days.

## **Contact Information:**

<b>Oregon City Camps</b>	<b>503.723.9661</b>	102 Molalla Avenue Oregon City, OR 97045
<b>Lake Oswego/Portland Camps</b>	<b>503.635.4486</b>	2 SW Touchstone Lake Oswego, OR 97035
<b>Molalla Camp</b>	<b>503.723.9661</b>	16897 S. Callahan Rd Molalla, OR 97038
<b>Gresham Camp</b>	<b>503.723.9661</b>	

Find an interactive map at [www.fineartstarts.com](http://www.fineartstarts.com) (click on contact page)

## **Where to Park and Enter:**

**Oregon City Location:** Parents, to ensure the safety of your children on our busy street, we ask you walk your child(ren) and drop them off for camp *inside* the studio each camp day. Parking is limited as we have only 3 assigned spaces and off-street parking. For this reason we ask you save the closest parking spot to the door for mothers with young siblings and/or infants in car seats. You may also park across the street in the parking lot and take the cross walk over to our entrance. We ask, again, that parents *always* escort to and from class. Please enter through the front, main door (on Molalla) and check in at the front counter.

**Lake Oswego / SW Portland Location:** Parking is very limited at Touchstone School. On Monday you may park in the upper parking lot, where the main entrance to the school is located. If there are no spots left when you arrive, you may park on offstreet parking, just down the hill from the school. There is about a 1-block walk if you park below. Tuesday through Friday students may be dropped off and picked up directly in front of the art building. Directions on this convenience will be given to you on Monday of your camp week.

**Happy Valley, Gresham & Molalla Locations:** park in the main parking lot and follow signs to Fine Art Starts.

**What to Bring/Wear:** Full Day students please bring a healthy lunch, snack, water bottle, light jacket, and sunscreen already applied. Cap or sun hat is also recommended. Half Day students please bring a snack, water bottle, and sunscreen already applied. Please don't wear anything you will regret getting paint on. Please write your child's name on everything, if possible.

**When You Arrive on Monday:** You and your child will be greeted and your child will receive a name tag. Please say goodbye to your child **before** entering the camp location. This makes a smooth departure for everyone. Please turn in your medical form (or fill out another if you forgot yours) and take care of your balance with cash, check, Visa, or MasterCard. While you are doing this, a Studio Assistant will guide your child to the check-in circle with the other campers. **Please note: due to space limitations and distractions, parents may not stay for check-in with their children.** Studio assistants are highly experienced in assisting children to transitioning to the camp group.

**Sign In/Sign Out:** Please sign your child in and out each day. List any person (other than you) who may be picking up your child that particular day.

**Drop-Off & Pick-Up Policies:** We expect most students arrive 10-15 minutes early on Monday of your camp week. The earliest your child may be dropped off to camp Tuesday through Friday is *5 minutes* prior to camp time. We will not be responsible for them before that time unless you have pre-arranged and paid for early arrival. We appreciate your promptness in picking your child up as well. We understand traffic is beyond your control. However, staff is still "on the clock" when you are late so you will be charged a pro-rated amount of \$5 for every 15 minutes you are late (with a 5 minute grace period) until you arrive.

**Early Arrival/Late Pick-up:** Please make advance reservations if you will need to drop off your child early or pick him/her up late. You may schedule with us the day before you require early arrival or late pick up. If you require early arrival on Monday of your child's camp week, please contact us by Saturday night prior to the beginning of the camp week. This allows us time to accommodate your family's needs. Cost is \$8/hr. or \$4/half-hr. Campers may arrive as early as 8:00am and depart as late as 5:00pm, with even further extended care options at the Lake Oswego / Portland location. Sorry, Happy Valley does not offer extended care this year.

**How Many Students in Each Group?:** There are 10 students in each group. There is a maximum of 2 groups per camp week...totaling as many as 20 campers/week. Please remember each group only has 10 campers in it...although you may see many more campers of various ages checking in on the first day of camp.

**My Child is Advanced...Can He/She Be With Older Kids?:** Students will be grouped according to their age unless the registrants' ages are remarkably different, which is beyond our control. We do our very best to ensure your child is grouped according to his or her needs and preferences. Even with groups of children who are the same age, their artistic abilities and social skills can be incredibly diverse. One of our goals is to make sure each child is challenged according to his/her capabilities, that the week is fun and they feel special here.

**Can Parents Stay?:** Since we may have many students checking in at once, parents are not allowed to stay after checking in their children. However, you may visit your child's studio classroom on Wednesday Parent Day (see below). We anticipate most students may not know anyone on Monday and may be a little nervous to see you go. Fortunately they are in experienced hands and Instructors and assistants will help your child easily transition into the group with the others. In their small groups they may make friends in a short period of time. Reassuring your child of this may ease his/her anxiousness. *If your child is extremely upset for more than 10 minutes after you leave, we will contact you by phone immediately.* If it's been a 'rocky separation', we will call you within the first hour to let you know how your child is doing.

**"Timid" Campers:** If your child is overly shy or timid and hesitant to let you leave, please let us know on the Special Request Form so we can pair him/her with a partner Monday morning. Children are usually fine as soon as parents go (though at the moment they may beg you to stay)! We know this is hard, but please let your child know what to expect on Monday morning *before* their camp begins. It also helps if you arrive early and on time and say goodbye *before* you reach the front door. We appreciate your compliance and hope you'll visit your child's studio on Wednesday Parent Day. Again, if your child is extremely upset for more than 10 minutes after you leave, we will contact you by phone.

**Wednesday Parent Day:** Curious to see what your child is creating? You may visit with your child and Instructor for 15 minutes in the studio classroom before your child's camp time ends on Wednesday. (Full Day & PM campers: 3:45-4:00pm. AM campers: 11:45-12noon.

**Art Show and Taking Artwork Home:** Your child's art show will be held on Friday of his/her camp week from 11:45-12pm (AM Campers), and 3:45-4:00pm (Full Day & PM Campers). This is a time for your child to shine! Please support your child by being on time and taking interest in what they've accomplished in just one week! All students may take all art home at the completion of the art show on Friday. Any students with unfired clay will be notified by email 6-8 weeks after their session. Please be patient...clay's characteristics don't allow us to "speed dry" projects...and they must all go through *two* firings before they are complete.

**What about Fall Classes?** Fall after-school classes begin September 8<sup>th</sup> and are held in Oregon City and at various public and private schools. We have classes for children beginning at age 4, and running up through High School. Do you want more fine art at your school? We'd love to visit your child's school! Simply let us know by clicking on "Outreach Classes" on our website. After school schedules for our locations are available during your camp week or online at [www.fineartstarts.com](http://www.fineartstarts.com).